TM-11 = Japan Export Certificate

TM-11's are required for each shipment to Japan under the US-Japan Equivalence Arrangement. In addition to the completed TM-11, QAI requires proper supporting documentation to ensure the products are suitable for export.

Determining the Proper Supporting Documentation for Your Japan TM-11.

Are these products listed on your QAI NOP certificate?

1) No.
   a) Please have these products approved and added to your Organic System Plan Summary (OSPS) before completing and submitting your TM-11.

2) Yes.

   a) Was the product produced in, or have final processing, packaging, or labeling occur in the United States?

      i) Yes. Please submit your OSPS, the US-Japan Equivalence Arrangement Acknowledgement form, and Coversheet along with your completed TM-11 and other proper supporting documentation.

      ii) No. You cannot export products that were not produced in, or have final processing, packaging, or labeling occur in the United States.

   b) Have you completed the US-Japan Equivalence Arrangement Acknowledgement form for this TM-11 request?

      i) Yes. Please submit this documentation along with your Coversheet, OSPS, TM-11 and other proper supporting documentation.

      ii) No. Please complete the QAI US-Japan Equivalence Arrangement Acknowledgement form and submit it along with your Coversheet, OSPS, TM-11 and other proper supporting documentation.

Completing and Submitting the TM-11 Export Certificate

1) Please always submit your TM-11 request with a coversheet, US-Japan Equivalence Arrangement Acknowledgement form, your NOP OSPS, and the Bill of Lading and/or invoice for the shipment.

2) Cover Sheets . . . are they really that important? Yes. Please complete a cover sheet.
   a) Without the coversheet, we do not know how to process the TM-11 or where to send the certificate.

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Instructions for Completing Each Section of an Export Certificate (TM-11) Under US-Japan Equivalence Agreement

These instructions are designed to assist a Department of Agriculture (USDA) accredited certifying agent (ACA) in completing an export certificate (TM-11) as required under an export arrangement between the USDA and a foreign government.

1. Country of Destination: This box must contain the name of the country importing the product. The country name must not be abbreviated but spelled out in full.

2. Date: This box must contain the date of data entry. This date may or may not be the same as the signature date in box 18. The date format is at the discretion of the ACA.

3. Unique Identification Number: To be assigned by your certifying agent.

4. Exported By: This box must contain the name and address, including zip code, of the final producer or handler of the product as applicable. For producers and handlers with multiple locations, the address will be the common or corporate address.

5. Product Exported From: This box must contain the name and address of the port of embarkation.

6. Consigned To: This box must contain the name and address of the individual or business in the country of destination to which the product will be transferred, assigned or delivered.

7. Certifying Agent Issuing Certificate: Please fill in QAI Inc. as your certifying agent with address:

9191 Towne Centre Dr. Suite 200
San Diego, CA, 92122, USA

8. Total Marked Net Weight: This box must contain the total net weight of the shipment covered by the export certificate.

9. Total Containers: If applicable, this box must contain the total number of air or vessel containers covered by the export certificate.

10. Product as Labeled: This box must contain the name of the raw product or packaged products. For raw product, the name will be the common name of the product, e.g. rice wheat, oranges, and apples. For packaged products, the name will be the name shown on the principal display panel.

11. Lot Number: This box must contain the lot number assigned to product by the exporter whose name and address, including zip code appears in box 4.

12. Marked Weight of the Lot: This box must contain the marked net weight of the lot assigned to

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product by the exporter whose name and address, including zip code appears in box 4.

13. Number of Packages in Lot: If applicable, this box must contain the number of packages contained under the lot number shown in box 11.

14. Shipping Marks: This box must contain flight number, vessel name or number, or container number as applicable for the products covered by the export certificate.

15. Producer: Use of this box is at the discretion of the ACA.

16. Remarks: This box must contain the applicable compliance statement as provided by the National Organic Program.

Please note the Japan statement is different from the Taiwan statement. Taiwan has one statement for Producers and another for Processors.

17. Signature and Date of the Accredited Certifying Agent: To be completed by authorized QAI Employee.

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